

Facilitated Software Solutions, Inc. **Privacy Policy**

Facilitated Software Solutions, Inc. (FSS) takes the privacy of its visitors to our Site seriously and have adopted information management guidelines designed to respect the privacy and preferences of our users.

This Privacy Policy applies to all information collected from or about users of our websites, applications ads, and commerce services owned or operated by FSS (except as noted below). This Privacy Policy describes how and when FSS collects, uses, and shares your information when you use our services and website. This includes current and possible future purposes and operations of the Site. For services and websites used by residents of the European Union,

All information collected will be handled with care in accordance with FSS's information management guidelines and respect for your privacy. FSS endeavors to comply with all laws and regulations that apply to the collection and use of personal information, including but not limited to U.S. privacy laws and the EU General Data Protection Regulation (GDPR).

PERSONAL INFORMATION WE COLLECT

Information You Provide:

When we talk about "Personal Information" in this Privacy Policy, we are talking about Device Information, Order Information as well as information gathered on Site forms; Quote/Consultation, Interest in Subcontracting, Updates and General Contact form fields.

We also collect information from our Quote/Consultation forms to best assist in your inquiry for professional services such as Project Management, Business Analysis, Salesforce Consultation/Implantation, Software Engineer or other B2B services we offer or will in the future. Items collected are name, company name, email, phone number and text fields for additional information on your business's situation/what you are looking for and why.

Although we currently do not sell services or products online at this time we will note our policy should we in the future. When you make a purchase or attempt to make a purchase through the Site, we would be collecting certain information from you, including your name, billing address, shipping address, payment information (including credit card numbers, email address, company name, and phone number. We refer to this information as "Order Information."

Information We Collect Automatically

Website Use Information. We may automatically collect website use information when you visit our site. This may include information about your Internet service provider, your operating system, browser type, domain name, Internet protocol (IP) address, your access times, the website that referred you to us, the Web pages you request, and the date and time of those requests.

Third Party Service Providers. We may use third party service providers to support our website. Some of these service providers may use technology such as cookies, web beacons, pixel tags, log files, or Flash cookies to receive, collect, and store information.

- “Cookies” are data files that are placed on your device or computer and often include an anonymous unique identifier. For more information about cookies, and how to disable cookies, visit <http://www.allaboutcookies.org>.
- “Log files” track actions occurring on the Site, and collect data including your IP address, browser type, Internet service provider, referring/exit pages, and date/time stamps.
- “Web beacons,” “tags,” and “pixels” are electronic files used to record information about how you browse the Site.

Third Party Analytic Technologies. We may use third parties’ analytics and tracking tools to better understand who is using the website, how people are using website, how to improve the effectiveness of the website, our services and related content, to help us or those third parties serve more targeted advertising to you across the Internet, and to allow “Like” buttons and “Share” buttons to work. These tools may use technology such as cookies, web beacons, pixel tags, log files, Flash cookies, HTML5 cookies, or other technologies to automatically collect and store certain information. They may also combine information they collect from your interaction with the website with information they collect from other sources. We do not have access to, or control over, these third parties’ use of cookies or other tracking technologies.

Information Collected from Other Sources

We may acquire information from other trusted sources to update or supplement the information that you provide or that we collect automatically. We may use this information to help us maintain the accuracy of the information we collect, to target our communications so that we can inform you of products, services or other offers that may be of interest to you, and for internal business analysis or other business purposes.

HOW DO WE USE YOUR PERSONAL INFORMATION?

We use Any and All information that we collect through the Site (including in the future should we sell online any services or products - processing your payment information, arranging for shipping, and providing you with invoices and/or order confirmations), generally to fulfill orders for B2B professional service, consultation, and/or software solutions from Us or Subcontractors hired by Us or our partners products.

Additionally, we use this Acquired Information through our Site to:

- 1.) Communicate with you;
- 2.) Screen our orders for potential risk or fraud; and
- 3.) When in line with the preferences you have shared with us, provide you with information or advertising relating to our products or services.
- 4.) Updates, events, industry news subscribed to and changes in regard to the Site, with Facilitated Software Solutions, Inc. team, services, and partners.
- 5.) Address problems with the website or our business, and to protect the security or integrity of the Site and our business.
- 6.) We also use anonymous or aggregated information to allow us to audit site usage, create marketing profiles, manage our relationship with advertisers, and to provide support services to us. This processing may involve profiling – for example to create audiences based on demographic or location-based information for marketing and customization.

We use the Device Information that we collect to help us screen for potential risk and fraud (in particular, your IP address), and more generally to improve and optimize our Site (for example, by generating analytics about how our customers browse and interact with the Site, and to assess the success of our marketing and advertising campaigns).

SHARING YOUR PERSONAL INFORMATION

We do not share your personal information except in the limited circumstances described here. We may share your personal information with:

Our Affiliates: We may share your information with our affiliates and subsidiaries bearing the Harvard Business brand for business, operational, promotional and marketing purposes.

Third Party Service Providers: We may share your information with third party service providers that provide business, professional or technical support functions for us (including to the extent necessary or desirable to fulfill or ship your order or

complete your transaction), help us operate our business and the website, or administer activities on our behalf.

Legal Obligations; Safety: We may access and disclose your information to respond to subpoenas, judicial processes, or government requests and investigations, or in connection with an investigation on matters related to public safety, as permitted by law, or otherwise as required by law. We may disclose your information to protect the security of our site, servers, network systems, and databases. We also may disclose your information as necessary, if we believe that there has been a violation of our Terms of Use, any other legal document or contract related to our services, or the rights of any third party.

Sale or Transfer of Business or Assets: We may sell or purchase assets during the normal course of our business. If another entity acquires us or any of our assets, information we have collected about you may be transferred to such entity. In addition, if any bankruptcy or reorganization proceeding is brought by or against us, such information may be considered an asset of ours and may be sold or transferred to third parties. Should such a sale or transfer occur, we will use reasonable efforts to try to require that the transferee use personal information provided through our services in a manner that is consistent with this Privacy Policy.

Aggregate or Anonymous Non-Personal Information: We may also share aggregate, anonymous, or de-identified non-personal information with third parties for their marketing or analytics uses.

We share your Personal Information with third parties to help us use your Personal Information, as described above. We use Google Analytics to help us understand how our customers use of the Site--you can read more about how Google uses your Personal Information here: <https://www.google.com/intl/en/policies/privacy/>. You can also opt-out of Google Analytics here: <https://tools.google.com/dlpage/gaoptout>.

YOUR RIGHTS

We respect your privacy rights and provide you with reasonable access and rights to the personal data that you may have provided through your use of the website and services. You may update, amend, or delete your account information and/or preferences at any time by following the opt-out instructions in promotional emails we send you.

Please note that if you make any changes or update your account, these will be reflected in active user databases within a reasonable period of time; however, we may retain certain data when we have a legal obligation or lawful basis to do so.

CALIFORNIA

Your California Privacy Rights

If you are a California resident, you may request information about our disclosure of personal information to third parties or affiliated companies for their direct marketing purposes. To make such a request, please contact us as set forth in the “Contact Us” section. You must put the statement “Your California Privacy Rights” in the subject field. We are not responsible for notices that are not labeled or sent properly, or do not have complete information.

Non-affiliated third parties are independent from HBP and if you wish to receive information about your disclosure choices or stop communications from such third parties, you will need to contact those non-affiliated third parties directly.

Cookies, Tracking Options and California Do Not Track Disclosures

For California Residents: Certain parts of our Site require cookies. You are free to set your browser or operating system settings to limit certain tracking or to decline cookies, but by doing so, you may not be able to use certain features on the Site or take full advantage of all of our offerings. Please refer to your Web browser’s or operating system’s website or “Help” section for more information on how to delete and/or disable your browser or operating system from receiving cookies or controlling your tracking preferences.

Our system may not respond to Do Not Track requests or headers from some or all browsers. We may use cookies or other technologies to deliver more relevant advertising and to link data collected across other computers or devices that you may use. To understand your choices for receiving more relevant advertising or to manage your settings, please review the information below:

To learn more about the use of cookies or other technologies to deliver more relevant advertising and to know your choices with respect to collection and use of the data by these third party tools, you may visit the Digital Advertising Alliance’s (DAA) opt-out page at <http://www.aboutads.info/choices>, or the National Advertising Initiative’s (NAI) opt out page at <http://www.networkadvertising.org/choices/>.

On your mobile device, you may also adjust your privacy and advertising settings to control whether you want to receive more relevant advertising.

European Resident

If you are a European resident, you have the right to access personal information we hold about you and to ask that your personal information be corrected, updated, or deleted. If you would like to exercise this right, please contact us through the contact information below.

Additionally, if you are a European resident we note that we are processing your information in order to fulfill contracts we might have with you (for example if you make an order through the Site), or otherwise to pursue our legitimate business interests listed above. Additionally, please note that your information will be transferred outside of Europe, including to Canada and the United States.

DO NOT TRACK

Please note that we do not alter our Site's data collection and use practices when we see a 'Do Not Track' signal from your browser.

DATA RETENTION

We will keep the personal information for reasonable period of time, which enables us to handle or respond to any complaints, queries or concerns relating to your account.

CHANGES

We may update this privacy policy from time to time in order to reflect, for example, changes to our practices or for other operational, legal or regulatory reasons.

CONTACT US

For more information about our privacy practices, if you have questions, or if you would like to make a complaint, please contact us by e-mail at ahhlia@facilitatedss.com or by mail using the details provided below:

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